



SCHOOL CAPTAINS POLICY

PURPOSE

The appointment of school captains and vice-captains is consistent with our school's leadership development practices, provides a focus for student representation and promotes our school positively to school visitors and on important occasions.

OBJECTIVE

School Captains and Vice-Captains will liaise on behalf of the student body, will promote the school to the community and will present as role models for their fellow students.

SCOPE

One school captain and one vice-captain will be elected by students at our school.

Students will be eligible for nomination if:

- They demonstrate respect for themselves and others including school property, as well as completing all school work to the best of their ability.
- They act and speak honestly and politely towards their peers, school staff and community members.
- They engage in safe and friendly play and co-operate by working with other students.
- They show consideration for others feelings and respect differences.
- They demonstrate common sense and think about their actions
- They wear the school uniform with pride and participate in all relevant school activities to the best of their ability.
- They are willing to speak in public to an audience.
- They demonstrate a high standard of behaviour at all times in the classroom and in the yard, and have no major behaviour incidents or internal or external suspensions on their record.

POLICY

Captains and vice-captains will be elected from the Year 6 nominees. If no/insufficient nominations are received from Year 6 students, then duties/responsibilities will be distributed amongst Student Leaders.

Election of captains will take place towards the end of the 4th term each year so they are ready to assume office on day one of Term One in the following year.

All students who wish to be considered for captain positions must formally nominate themselves using the nomination form available.

Nominees must present a brief address to all staff and students from years Foundation to Six indicating:

- Why they want to be captain
- The personal qualities of a captain and how they demonstrate these qualities
- The responsibilities expected of a captain
- Outline any leadership or representative roles they have undertaken (sports, SRC, etc)
- Students may include additional material but speeches should be no longer than 3 minutes in length.

A formal, secret ballot election will occur after speeches, and will be coordinated by teaching staff.

Votes will be weighted with the following values:

- 5 for each vote from students in Years 4, 5 and 6.
- 5 for staff
- 1 for students in F-3

Staff will refer the election results to the Principal, who will consider the election results and make the final appointments.

The Principal will announce the election results at the end of year awards night.

Elected captains will receive their badges, will be photographed for the school newsletter and other purposes.

Captains will participate in student leader meetings, MC assemblies, represent student opinions when proposing suggestions about the school and will represent the student body as a whole when welcoming visiting dignitaries, at ANZAC ceremonies and on similar formal occasions.

Captains can be removed from duty by the Principal for misconduct. Should this unlikely event occur, or if for any other reason it is necessary for a student to vacate this position, the Principal will appoint a replacement office bearer based on the student next in line in the ballot. That student will be presented with the appropriate badge, leadership opportunities and responsibilities.

REVIEW CYCLE

- This policy was last updated and ratified by the Principal on 03/07/2025 and will be reviewed as part of the school's annual review cycle.